***Hawkins Mill Elementary Revisited May 2023***

**Family Engagement Plan 2023-2024**

# Hawkins Mill Elementary encourages and has established expectations for parental involvement in the educational process. The school and home have a shared goal of promoting success in our children. Our parents will act as advisors, resource persons and coordinators in the following ways:

1. Attend school events and serve as advisors.
2. Serve on the Site-Based Leadership Team.
3. Use their talents/resources to enhance the instructional programs.
4. Become school supporters and advocators.
5. Respond to memos, surveys, and questionnaires expressing ideas and concerns.
6. **Jointly develop a written parent involvement plan and parent/school compact.**

# Hawkins Mill Elementary School pledges to eliminate barriers to parental involvement in the following ways:

1. Provide **flexible number of meetings** at various times that allow all parents to participate.
2. Provide website information and email addresses.
3. Provide parents with timely student information and progress reports.
4. **Develop jointly with parents the school/parent compact and family engagement plan.**
5. Provide written information in a language that parents can understand
6. Provide interpreter services when necessary.
7. Encourage parents to express ideas, concerns and suggestions and provide a timely response.
8. Provide parents an opportunity to communicate concerns/problems with the principal by submitting a “Hawkins Mill P-CORE Form”.

# Hawkins Mill Elementary will encourage parents to become meaningfully involved and promote the capacity for strong parental involvement in the following ways:

1. **Convene an annual meeting, at flexible time, and invite all parents to attend in order to inform them of Title I requirements, Hawkins Mill participation in Title I, parents’ right to be involved, programs, activities, and curriculum.**
2. **Provide opportunities for participation on the Site-Based Leadership Team, Parent Patrol, Booster Clubs, targeted parent meetings, etc. to formulate suggestions, participate in decisions relating to their children’s education, and respond to suggestions as soon as practicable and possible.**
3. Encourage attendance and participation in conferences, workshops and instructional activities to educate parents on the curriculum and assessments surrounding their children’s education.
4. **Conduct regular and flexible parent meetings to keep parents informed of current events and issues, timely progress reports, and parent/teacher conferences to discuss student progress.**
5. Involve parents in planning and developing Hawkins Mill’s improvement projects
6. Provide an information board of current events to inform parents of school activities; **Send notices and communications in a timely manner for parent response or participation.**
7. **Involve parents in revising the Family Engagement Plan and the School Compact; sign and receive a copy of both at the beginning of the school year.**
8. Encourage parents to regularly visit and take an active role in school planning
9. Utilize partnerships with community organizations, adopters and businesses.
10. Provide a parent/student handbook covering school rules, policies, and procedures.
11. During parent meetings and/or conferences **parents will be provided a description and explanation of the curriculum, forms of academic assessments used to measure progress, and expected proficiency levels of students.**
12. Utilize Parent Resource Center to integrate parent involvement programs/activities.